

# APPLICATION FOR A CONFERENCE ORGANISATION GRANT FROM THE SYSTEMATICS ASSOCIATION



- The Systematics Association provides grants to support the organisation of meetings that are pertinent to the Association's aims.
- Applications may be submitted at any time of year, but ideally should be received at least 9 months before the date of the proposed meeting. They will be evaluated by the Systematics Association Council at its meetings in January, April, July and October.
- As of July 2009, due to financial pressures, the Association has decided on a moratorium on funding meetings that are not planning on publishing a related SA volume. We strongly encourage people considering organising a meeting to consider publishing a book based on the proposed meeting within the Systematics Association – the Association has a great deal of experience in producing high-quality volumes, many of which become landmark publications in their fields, and add greatly to the profile and value of meetings.
- The Association will give priority to applicants who aim to improve access to meetings for participants that would otherwise be unable to attend, especially participants from developing countries.
- Funding is provided in advance of a meeting to allow organisation to proceed smoothly. Any unused funding should be returned to the Systematics Association, who will re-invest it in future meetings.
- All successful applicants are expected to provide a report of the meeting to be published in the Systematics Association Newsletter.
- Applications should be returned to Dr James Cotton, School of Biological and Chemical Sciences, Queen Mary, University of London, Mile End Road, London, E1 4NS, UK. [j.a.cotton@qmul.ac.uk](mailto:j.a.cotton@qmul.ac.uk)

TITLE OF MEETING:

MAJOR THEMES:

NAMES & ADDRESSES OF ORGANISERS:

PRINCIPAL CONTACT:

PROPOSED VENUE, DURATION & DATE OF THE MEETING:

VENUE:

DURATION:

DATE:

ANTICIPATED ATTENDANCE:

OPEN / BY INVITATION ONLY?

ANTICIPATED SPEAKERS:

DO YOU PLAN TO PUBLISH A BOOK BASED ON THE MEETING THROUGH THE SYSTEMATICS ASSOCIATION ? – **MUST BE 'YES' TO RECEIVE FUNDING (SEE ABOVE)**

WILL THE MEETING BE ORGANISED JOINTLY WITH ANOTHER SOCIETY OR ORGANISATION? IF SO, WHICH SOCIETY OR ORGANISATION? WHAT IS THEIR INTENDED INVOLVEMENT IN THE ORGANISATION, FINANCE AND PUBLICATION?

HOW MUCH SUPPORT IS REQUESTED FROM THE SYSTEMATICS ASSOCIATION?

HOW WILL THE SUPPORT BE USED?

WHY IS THIS MEETING TIMELY AND DESERVING OF SUPPORT?

NAMES & ADDRESSES OF 3 SUPPORTERS: